

## DATA PROTECTION NOTICES FOR BUSINESS PARTNERS OF CHEMISCHE FABRIK KARL BUCHER GmbH

This data protection notices is intended for contact persons at our customers, suppliers, prospects, partners and authorities with whom we enter into or maintain business contact ("Business Partners").

In the following, we will inform you about the processing of your personal data by us and about your rights under the EU General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (FDPA).

### 1. Name and Contact Details of the Data Controller

Data Controller within the meaning of the GDPR is:

Chemische Fabrik Karl Bucher GmbH  
An der Günz 1  
89367 Waldstetten  
Phone: +49 8223 96910  
E-Mail: [info.bucher@cfkb.de](mailto:info.bucher@cfkb.de)

### 2. Contact Details of the Data Protection

[datenschutz.bucher@cfkb.de](mailto:datenschutz.bucher@cfkb.de)

### 3. Categories of Personal Data

Depending on our business relationship, we may process the following information about you:

- Master data (for example, name, first name, employer, function/item)
- Contact data (e.g. business address, e-mail address, telephone number and similar business data)
- Correspondence (e.g. e-mails, business letters)
- Contract data (for example, quotations, purchase orders or contracts that you have signed)
- Advertising and sales data (e.g. your interests in products, orders of information material, participation in events)
- other data or documents in which you are mentioned (e.g. minutes of meetings, project plans)
- Information collected from publicly available sources, information databases or credit agencies (e.g. your power of representation)

If individual personal data is not made available by your or if we cannot collect certain data, we will may not be able to achieve the purposes described below. In individual cases, we will inform you which data is mandatory and which data is voluntary.

### 4. Purposes of Data Processing and Legal Basis

We process your personal data for the following purposes:

a) to fulfil contractual obligations (Art. 6 para. 1 lit. b) GDPR)

The processing of personal data is carried out to fulfil our contracts with your employer as well as all related necessary activities, e.g. planning and execution of the contract, accompanying communication, accounting, billing and debt collection.

b) to fulfil legal obligations (Art. 6 para. 1 lit. c) GDPR)

We process your personal data if this is necessary for the fulfilment of legal obligations, e.g. compliance with mandatory retention obligations for commercial letters and receipts in accordance with commercial and tax laws.

c) as part of the balancing of interests (Art. 6 para. 1 lit. f) GDPR)

If necessary, we process your data beyond the fulfilment of the contract and statutory provisions to protect the legitimate interests of us or third parties. This is done for the following purposes:

- for the preparation or fulfilment of contracts and projects with your company, if this is not directly necessary for the fulfilment of the contract,
- for ensuring and documenting compliance with legal requirements (so-called "compliance", e.g. to prevent white-collar crime or money laundering) if processing is not mandatory,
- for advertising or market research, insofar as this is legally permissible and you have not objected to the use of your data in this respect,
- for obtaining information and exchanging data with credit agencies, to the extent permitted by law, in particular in the event of a credit risk,
- for the limited storage of your data, if a deletion is not possible or only with disproportionately high expenditure because of the special kind of the storage
- for the safeguarding and exercising of our domiciliary right (Hausrecht),
- for settling disputes, enforcing existing contracts and asserting, exercising and defending legal claims,
- to maintain and protect the safety of our production, products and services, to prevent and detect security risks, fraudulent actions or other criminal or injurious activity.

d) on the basis of your consent (Art. 6 para. 1 lit. a) GDPR)

If you have given us consent to process personal data for specific purposes, the legal basis for our processing is your consent (e.g. newsletter subscription).

## 5. Use of Your E-Mail Address

If we have obtained your e-mail address in connection with the sale of a good or service, we may use your e-mail for direct marketing of our own similar goods or services (chemical products and related services). You can object to this at any time free of charge. You will find our contact details under section 1, details of your right of objection under the GDPR under section 8.

## 6. Recipients

Your personal data will be made available within the company to the departments entrusted with the respective task (e.g. purchasing, customer service, product safety).

In addition, the following parties may receive your personal data:

- Data processors engaged by us, for example in the area of IT services, support/maintenance of IT applications, archiving, data destruction, purchasing/procurement, marketing, accounting and communication.
- Courts, regulatory authorities or law firms, to the extent legally permissible and necessary to comply with applicable law or to assert, exercise or defend legal claims.
- Bodies and institutions on the basis of our legitimate interest or the legitimate interest of a third party (credit agencies, collection agencies, lawyers, courts, experts, auditors).

Other places for which you have given us your consent for data transfer.

Personal data will only be transferred to third countries if this is necessary for the execution of your orders, is required by law or if we have informed you of this separately and if the respective special requirements for data transfer to third countries are met.

## 7. Duration of Storage / Retention Periods

We delete your data if it is no longer required for the achievement of the respective purpose.

We are subject to various legal storage and retention obligations. The time limits for storage or retention specified there are often six or ten years. Until their expiration the respective data remain stored with us.

Finally, the storage period also depends on our interests in the proof of compliance with statutory law and proof of compliance of our services with the respective contract. In doing so, we are guided by the statutory limitation periods, which as a rule are three years from the end of the calendar year.

## 8. Your Rights under the GDPR

By law, we are obliged to inform you of your rights under the GDPR. These rights are explained below. You have these rights under the conditions of the respective data protection law, the following explanation do not grant you any further rights.

You have the right to request confirmation from us as to whether personal data relating to you is being processed; if this is the case, you have the right to access this personal data and the information specified in Art. 15 GDPR.

You have the right to demand from us immediately the correction of incorrect personal data concerning you and, if necessary, the completion of incomplete personal data (Art. 16 GDPR).

You have the right to request that we delete personal data relating to you immediately if one of the reasons listed in Art. 17 GDPR applies, e.g. if the data is no longer required for the purposes pursued.

You have the right to demand that we restrict the processing if one of the conditions listed in Art. 18 GDPR is met, e.g. if you have objected to the processing for the duration of the review by us.

Under certain conditions you have the right to request from us to provide you with, to transfer or - to the extent technically feasible - to have transferred personal data relating to you that you have provided to us, in a structured, common and machine-readable format Art. 20 GDPR (data portability).

If you have given us your data protection consent, you have the right to withdraw it at any time with effect for the future. This also applies to data protection consents which you have given us before the GDPR became effective.

Irrespective of any other administrative or judicial remedies, you have the right to file a complaint with a supervisory authority if you are of the opinion that the processing of your personal data violates the GDPR (Art. 77 GDPR). You may exercise this right with a supervisory authority in the Member State where you are staying, at your place of work or at the place where the alleged infringement occurred. The contact details of the supervisory authorities in Germany can be found at [https://www.bfdi.bund.de/DE/Infothek/Anschriften/Links/anschriften\\_links-node.html](https://www.bfdi.bund.de/DE/Infothek/Anschriften/Links/anschriften_links-node.html)

You also have the right to object to the processing of your personal data at any time for reasons arising from your particular situation, provided that we base the processing on Art. 6 para. 1 lit e. or f GDPR. We will then no longer process this data unless we can prove compelling legitimate grounds for processing worthy of protection which override your interests, rights and freedoms, or the processing serves the assertion, exercise or defence of legal claims (Art. 21 GDPR).

If we use your personal data for direct marketing (e.g. e-mail), you have the right to object to the use of your data for these purposes at any time. This also applies to profiling in so far as it is related to direct marketing. Profiling means the use of data to analyze or predict certain personal aspects (e.g. interests).

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